

Laramie County Weed & Pest Control District

AND

- b) Commercial Pesticide Applicators License.
- c) State of Wyoming Weed and Pest Control District Supervisor's Certification as per WY Statutes 11-5-105 (a) (iv).

Special Training or Experience:

- Experience with GIS Systems.

Job Requirements:

- Determine working procedures.
- Reassign work to meet emergencies.
- Grant time off.
- Recommend employees for promotion.
- Assign overtime duties.
- Select new employees.
- Recommend/Grant promotions.
- Carry out employee disciplinary actions.
- Conduct performance evaluations.
- Instruct/Train coworkers.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- Management principles and practices.
- Program planning principles and human resources management principles and practices.
- Current technological capabilities and applications.

Ability to:

- Apply technical and mechanical skills associated with District management.
- Write reports with sufficient detail to enable the reader to identify and understand all pertinent facts.
- Communicate technical and regulatory information to the public and seasonal staff.
- Establish and maintain effective working relationships with other professionals, subordinate employees, media, other organizations, Board members, and other advisory councils and the public.
- Operate various equipment including but not limited to motor vehicles, ATVs, various spray equipment, UTVs, forklift, GIS/GPS and business/office equipment.
- Understand verbal and written information and instructions.
- Easily exchanges and relays information to others.

Skills to:

- Evaluate organizational operations (including costs, staffing, scheduling, and related areas) and formulate recommendations.
- Utilize problem solving strategies.

OTHER REQUIREMENTS (including physical and environmental)

Environmental Conditions:

- Approximately 40-45% of this position's duties are performed within an indoor or a protected environment.
- The incumbent may be exposed to adverse conditions while driving from the primary business location to field locations as well as during any service-related activities.
- Substantial seasonal exposure to toxic/caustic chemicals and other conditions such as fumes, odors, dust, and mists will be encountered.
- Moderate seasonal exposure to extreme heat or without temperature changes will also be encountered.
- Limited exposure to explosives, blood-borne pathogens, body fluids and tissue, and diseases of known and unknown origin are experienced less than 5% of the time annually.

Physical Requirements:

Ability to:

- Conduct activities involving walking 60% of the time, standing 30% of the time, and sitting 10% of the time.
- Ability to lift up to 50 lbs. assisted. Ability to push and/or pull burdens weighing up to 300 lbs. on a limited to moderate basis.
- Carry backpack equipment weighing between 24 and 40 lbs.
- Grasp and manipulate tools, equipment and materials used in the maintenance of facilities and equipment.

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- Conduct activities involving climbing, balancing, stooping, kneeling/bending, crouching, crawling, twisting, and reaching are used daily on a moderate to substantial basis.
- Participate in routine conversation in person or via telephone.
- Distinguish objects in low and bright light using visual capacity including peripheral vision, depth perception, color vision, and far and near acuity to observe all elements of a structure or zone and document the results.
- Use a computer daily for prolonged periods of time.
- Operate a motor vehicle and light to mid-level equipment.

*THE DISTRICT RESERVES THE RIGHT TO REVISE AND ALTER THIS JOB DESCRIPTION AS NEEDED

**We are an Equal Opportunity Employer, Females/Minority/Veterans/Disabled/Sexual
Orientation/Gender Identity**